

# Job Description



Job Evaluation Code	2124
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Job Title	Senior Lecturer Teaching and Scholarship
School/Directorate	Cardiff School of Pharmacy and Pharmaceutical Sciences
Job Grade	8
Career Pathway	Teaching and Scholarship

## Job Purpose

To develop the clinical teaching provision of the School and University, delivering high-quality practice-based teaching and assessment at both undergraduate and postgraduate level. To pursue excellence in teaching and pedagogy and to inspire others to do the same.

## Duties and Responsibilities

### Teaching

- To identify and lead opportunities for curriculum innovations and enhancements, including;
  - initiating and implementing new module teaching materials
  - developing the structure of existing modules and the programme and evaluating the impact of innovations as appropriate
  - conducting a programme of evaluation and research to assess the quality and impact of the current teaching and practice-based experiential learning to make a significant contribution to the development of these areas
  - review on a regular basis course content and materials, updating when required
- To act as module leader – ensuring delivery of teaching in line with current curricular requirements, developing and applying innovative and appropriate teaching techniques and material which create interest, understanding and enthusiasm amongst students.
- To act as a Personal Tutor and provide pastoral support to students, including supervising the work of undergraduate and postgraduate Masters students.
- To deliver teaching, mark and moderate assessments, and provide feedback to students.
- To support, moderate and quality assure external course contributors in their role, facilitating the sharing of best-practice and delivering the relevant training sessions.

### Scholarship

- To undertake and lead educational research, pedagogical evaluation and scholarly activity, leading to publications in high quality professional and scholarly journals.
- To participate in national and international conferences, seminars and other academic and professional forums to disseminate the results of one's own scholarship.

### Leadership

- To provide academic leadership by co-ordinating the work of others to ensure areas of MPharm and postgraduate programmes are organised and delivered effectively.
- To be involved in the departmental level strategic planning and contribute to wider strategic planning processes in the University.

- To provide opportunities for staff development aimed at improving skills and knowledge in learning and teaching pedagogy, assessment and feedback.

Other

- To liaise with internal and external programme stakeholders, including meetings with the programme management team and relevant contacts within the school and wider university as well as NHS and General Pharmaceutical Council and Royal College of Pharmacy.
- To engage effectively with industrial, commercial and public sector organisations, professional institutions, other academic institutions etc.; regionally, nationally and internationally to raise awareness of the school's profile. To cultivate strategically valuable alliances, and to pursue opportunities for collaboration across a range of activities. These activities are expected to contribute to the school and the enhancement of its regional, national, and international profile.
- Any other duties not included above, but consistent with the role.

**General Duties (standard)**

- Ensure that an understanding of the importance of confidentiality is applied when undertaking all duties.
- Abide by University policies on Health and Safety and Equality and Diversity.
- Perform other duties occasionally which are not included above, but which will be consistent with the role.

**Person Specification**

Essential Criteria

Qualifications and Education

1. Registered with the General Pharmaceutical Council (GPhC) as a Pharmacist Independent Prescriber. Once appointed, you will be expected to maintain GPhC registration.
2. Postgraduate Diploma in Clinical Pharmacy or Pharmacy Practice or equivalent experience.
3. Postgraduate Certificate in University Teaching and Learning or equivalent qualification or relevant underpinning knowledge/experience in education and training.

Knowledge, Skills and Experience

4. Substantial experience in training healthcare professionals at an undergraduate and/or postgraduate level, demonstrating teaching innovation and course development and design, and experience in assessment and provision of feedback to individuals and groups.
5. Proven ability to design, deliver and continuously develop packages/modules of learning materials, demonstrating creativity, innovation and teamworking.
6. Experience of undertaking research, service evaluation or quality improvement projects to inform clinical practice.

Pastoral, Communication and Team Working

7. Excellent communication skills with the ability to disseminate complex and conceptual ideas clearly and confidently to others using high level skills and a range of media.
8. The ability to provide appropriate pastoral support and supervision of students, appreciating the needs of students and their circumstances.
9. Proven record of supervision and academic/professional leadership

Other

10. Self-motivated, flexible with excellent time management and problems solving skills,

11. Currently works as a patient-facing pharmacist at least 1 day a week.

Desirable Criteria

1. Evidence of ability to participate in, and develop, both internal and external networks and utilise them to enhance the training activities of the programme.
2. Leadership experience in planning, implementing and conducting service improvement projects or evaluations / audits of services. Experience of implementing changes which impact across an organisation.
3. Fluency in Welsh, written and oral

**Additional Information**

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